



# ST. VINCENT PALLOTTI SCHOOL (CBSE)

(CBSE/AFF/1130915, School Code - 30878)

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## Instructions on Online Academics

15.05.2020

Dear Parents,

Following are the instructions on the online academics of your ward till the normal classes begin at school:

### 1. Class wise WhatsApp Group

We have created a new WhatsApp group for the new academic year 2020-21. The old one will not be in use hereafter. If any parents want to change their WhatsApp number for better convenience, inform the class teacher. We have temporarily assigned a new Class Teacher for the online academics. The Class Teacher, Subject Teachers and the respective Supervisor will be the admins and only admins will share information and instructions.

### 2. Online Teaching Platforms

- i. Online Academics for classes Nursery to IX will begin from 18<sup>th</sup> May 2020 (Monday). We will make use of the following platforms for online teaching:
  - a) WhatsApp Group (Instruction and Information)
  - b) School Mobile App (Assignments, Worksheets & Video links)
  - c) GENEIO & TATA Educational Content (for classes VI to X)
  - d) Zoom (Live Classes)
- ii. Our teachers will be teaching the students using their videos, audios, PPTs, notes, assignments, etc.
- iii. There is an apprehension regarding the Zoom App that it is not secure. However, it is used by various sectors all over the world. Our teachers will follow a comprehensive and graphical configuration setting prepared by CyCord Centre for secure use of the platform.
- iv. We request all the parents to download Zoom App from the Google Play Store. Once teachers schedule the classes, they will send to you the link, ID number and Password. You may join the classes as per the time-table.
- v. We have been using these online platforms for the 10<sup>th</sup> class students from 1<sup>st</sup> April 2020 and seem to be very effective till today.
- vi. We request our parents to make use of these facilities for our young students too (Pre-primary & Primary). You may have to be with them and be part of this teaching learning process. Of course, they will miss their school and classroom atmosphere; instead of blaming the present situation, let us become more proactive.

### 3. Live Class Timings

Online live classes will be organised in two shifts. Middle and High School sections will have their **live classes** from 9 a.m. to 1 p.m.; Primary sections will have their **live classes** from 3 p.m. to 5 p.m. and for

Pre-primary from 4 p.m. to 5 p.m. This shift of time is arranged to solve the problem of unavailability of Mobile Phone for the siblings in the same house.

#### **4. Attendance**

Attendance is mandatory for online classes. Parents and students should not take the online classes light. Delhi High Court has very well said that e-education is not a child's play; teachers are putting in lots of effort to reach your child during this situation. Therefore, inform the class teacher about the absence during the live lectures.

#### **5. Parent-Staff Video Conferences**

Parent-Staff meetings shall be convened section wise every fortnight through zoom video conferencing. Link for the same shall be shared with you well in advance.

Sincerely,

**Principal**